

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India


File No.: I-13020/2/2021-Administrator (E: 3122106)\550

20.06.2024

OFFICE MEMORANDUM

With the approval of the competent authority, Ms. Kritika Sharma, Stenographer, NIELIT HQ is hereby deputed at DG Office at NIELIT Corporate Office, Kidwai Nagar.

2. Ms. Kritika Sharma shall provide secretarial assistance as well as oversee miscellaneous administrative matters of the O/o Director General at Kidwai Nagar. She will report to Shri Akash Sharma, Scientist 'E' for administrative matters.
3. For work related to DG Office, Ms. Sharma shall continue to report to Ms. Kanchan Panwar, PPS.


[Rajneesh Kumar Asthana]
Registrar

To,

Ms. Kritika Sharma
Stenographer

Copy to :

- i. Executive Director / Director / Director In-Charge all NIELIT Centres and HQ
- ii. All Head of Wings, NIELIT HQ
- iii. Webmaster, NIELIT HQ - for Uploading of NIELIT Website
- iv. Guard File / Office order file

Copy for kind information to :

- i. The Director General, NIELIT
- ii. Chief Vigilance Officer, NIELIT